

UWBC DNA Extraction Submission Form

Submission No. _____

DATE: _____

PI: _____
Sample submitted by: _____

Institution/Company Name: _____
Bill To/Accounts Payable: _____

Telephone: _____

Email Address: _____

Account/P.O. No.: _____

PI Email Address: _____

Signature: _____

Name of Organism _____

If human, check if sample was collected during or after Nov 2019

Buccal Swabs - # of samples _____

Very fresh, bristle-style swabs generally yield the best results. Swabs must be clearly labeled.

Whole Blood (Low-throughput) - # of samples _____

Up to 10-ml anticoagulated* whole blood in clearly labeled shatterproof vials.

Whole Blood (High-throughput) - # of samples _____

200-uL anticoagulated* whole blood in clearly labeled shatterproof vials.

*EDTA (Purple top), Sodium Citrate (Light Blue), Acid Citrate dDextrose – ACD (Yellow)

Mammalian Tissue - # of samples _____

Up to 20-mg tissue, in racked Qiagen Collection Microtubes and Caps (cat. #s 19560 and 19566). UWBC can supply Qiagen Microtubes and Caps.

Oragene Saliva Kits - # of samples _____

Contents of clearly labeled Oragene collection vessel

Fecal Samples - # of samples _____

0.10 to 0.25g fecal material. UWBC can supply 96-well plates.

Plant Tissue - # of samples _____

Total of 1-cm² leaf cutting (≤ 50 mg), fresh or lyophilized, in racked Qiagen Collection Microtubes and Caps **ONLY** (cat. #s 19560 and 19566). UWBC can supply Qiagen Microtubes and Caps upon request.

Other (please discuss with UWBC staff) - _____

Please provide a sample list with sample names, status of the material (live, fixed, etc), biosafety level, and any other relevant safety information.

Samples that require handling beyond BSL2 containment, select agents, and biological toxins are NOT accepted.

As a courtesy to our staff, inform us when samples are known to be pathogenic.

Unless other arrangements have been made, residual samples will not be returned. All residual samples will be autoclaved after DNA extraction and/or downstream testing is completed. It is the submitter's responsibility to ensure UWBC's disposal procedure is aligned with submitter's biosafety protocol.

Extracted DNA will be returned to submitting lab once any downstream testing is completed. If submitting lab does not want the extracted DNA returned, it will be discarded after six months unless other arrangements have been made.

I have read and agree to the policies listed above (please initial)